

M2Community
Manuscript Guide

Manual for
Reviewers

Manual for Reviewers

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Request for manuscript review

Request for manuscript review

심사위원으로 선임되면 아래와 같이 심사의뢰 요청 메일이 발송 됩니다.
1차 심사 의뢰 시 “Agree, Decline” 버튼이 보입니다.(심사 동의여부 전달)
심사동의 여부는 사이트에 접속하셔서 하실 수 있습니다.

ONLINE MANUSCRIPT SUBMISSION	
[[{journal_title}]] Request for manuscript review : {atime}	
Sender :	{journal_title}
Recipient :	{rName}
Manuscript ID :	{order_num}
Title :	{subject}
Review Period :	{assign_date}{sdate} ~ {pdate}

Dear {rName} :

You have been recommended as a reviewer for the above-mentioned manuscript. Given your knowledge and expertise in the subject area of the manuscript, we would be most grateful if you would find time to review the manuscript.

{sendmemo}

{agree_date}
{abstract}

You are kindly requested to visit <http://submit.ksfea.or.kr/>, log in with your I.D. and password, and go to the Reviewer Center. Please read the Instructions for Reviewers and proceed as guided.

If you accept this invitation, I would be very grateful if you would return your review within 2 weeks.
If you will not be able to provide comments within this time frame, please let me know immediately by replying this e-mail.

Sincerely,

Jeong-Eun Oh
Editor-in-Chief

{journal_title} Editorial Office
Sookmyung Women's Univ., Cheongpa-dong 2-ga, Yongsan-gu, Seoul, Korea

TEL : +82-2-704-4801
FAX : +82-2-704-4802
E-mail : ksfea@sm.ac.kr
Website : <http://submit.ksfea.or.kr/>

Reviewer Center

Reviewer Center

심사위원으로 로그인 하면 아래와 같이 "Reviewer Center" 바로가기 메뉴가 있습니다.
"Reviewer Center" 메뉴를 클릭 후 심사위원 화면으로 이동합니다.

로그인 후에는 사용자 권한에 따라서 이용가능 한 메뉴가 자동으로 생성되므로 아래 화면과 다를 수 있습니다.

(Author Center, Reviewer Center, Editor Center, Manuscript Editor, English-proofreading, Editor-in-Chief, Publisher로 접속할 수 있습니다.)

The screenshot shows the 'ONLINE MANUSCRIPT SUBMISSION' portal. On the left, there is a welcome message: 'Welcome to Journal of Radiation Protection and Research manuscript submission site. To Log in, enter your User ID and Password into the boxes, then click "Log In." If you do not have an account, please visit the journal home and create account.' In the center, a user menu is displayed for 'younsang@m2comm.co.kr'. The menu items are: Author Center, Reviewer Center (highlighted with a red dashed box), Editor Center, Manuscript Editor, English-proofreading, Editor-in-Chief, and Publisher. There are also 'Admin' and 'Edit My Account' buttons at the bottom of the menu. To the right, there is a 'LOGOUT' button. Further right, there is a thumbnail for 'Journal of Radiation Protection Vol. 39, No. 2 2014 June' and two links: '> Instruction for Authors' and '> How to Submit a Manuscript'.

Reviewer Center

Reviewer Main menu

심사의뢰 된 논문의 진행 상황을 확인하실 수 있습니다.

1. 심사 동의 대기중, 심사 진행중, 저자 수정중, 완료 된 논문 등 진행 상황별로 확인 및 심사하실 수 있습니다.
2. 최초(1차) 심사 시, 논문 심사에 대한 동의 여부를 전달 합니다.
3. 수신 된 논문을 다시 한 번 확인하실 수 있습니다.

The screenshot shows the 'Reviewer Main Menu' interface. It features a sidebar menu on the left and a main content area on the right. Callout 1 points to the sidebar menu items: 'Awaiting Review Agreement', 'Manuscripts for Reviewer', 'Manuscripts in Revision', and 'Manuscripts with Decision'. Callout 2 points to the 'Awaiting Review Agreement' table, which has columns for 'Manuscript ID', 'Title', 'Type of Manuscript', 'Invitation Date', and 'Agreement'. The table currently shows 'No Data.'. Callout 3 points to the 'Reviewer Resources' section, which contains a text block explaining that it shows the most recent five e-mails about the user's submission and provides a delete link.

1 Reviewer Main Menu

- 0 [Awaiting Review Agreement](#)
- 0 [Manuscripts for Reviewer](#)
- 0 [Manuscripts in Revision](#)
- 0 [Manuscripts with Decision](#)

2 Awaiting Review Agreement + MORE

Manuscript ID	Title	Type of Manuscript	Invitation Date	Agreement
No Data.				

3 Reviewer Resources

It shows the most recent five e-mails about your submission. To remove an e-mail from this list, click the delete link.

Awaiting Review Agreement

최초(1차) 심사 시, 논문 심사에 대한 동의 여부에 대한 의견을 전달 합니다.
Email에서 동의 여부를 하셨으면, 한번 하셨으므로 더 이상 하실 필요 없습니다.
동의 여부는 신속하게 전달해 주십시오.
동의(Agree) 후에 심사 가능합니다. Decline 하면 해당 논문에 대해서 심사를 할 수 없습
니다.

Reviewer Main Menu

Reviewer Main

- 1 [Awaiting Review Agreement](#)
- 0 [Manuscripts for Review](#)
- 0 [Manuscripts in Revision](#)
- 0 [Manuscripts with Decision](#)

Reviewer Resources

It shows the most recent five e-mails about your submission. To remove an e-mail from this list, click the delete link

Awaiting Review Agreement. ▶ MORE

Manuscript ID	Title	Type of Manuscript	Invitation Date	Agreement
M2-14-002	Title Test	Original research	06-Oct-2014	Agree/Decline



Awaiting Review Agreement

* Please click on 'Agree' or 'Decline' as soon as you can.

Manuscript ID	M2-14-002
Type of Manuscript	Original research
Reviewer	Younsang Cho
Title	Title Test
Abstract	Abstract test
Invitation	<input type="radio"/> Agree <input type="radio"/> Decline

[Confirm](#)

Reviewer Center

Manuscripts for Reviewer

심사 동의 후 심사 진행중인 논문 목록을 확인할 수 있습니다.

Reviewer Main Menu

Reviewer Main

- 0 Awaiting Review Agreement
- 1 Manuscripts for Reviewer**
- 0 Manuscripts in Revision
- 0 Manuscripts with Decision

Reviewer Resources

It shows the most recent five e-mails about your submission. To remove an e-mail from this list, click the delete link

Awaiting Review Agreement + MORE

Manuscript ID	Title	Type of Manuscript	Invitation Date	Agreement
No Data.				

Manuscripts for Reviewer

Manuscript ID	Title	Type of Manuscript	Status & Review	Review Period	My Result
M2-14-002	Title Test	Original research	Under 1st Review Review	2014.10.06 ~ 2014.10.20	1st - Not Reviewed
JA JRPR 20140002_0.pdf					

1. 제목(Title) 및 pdf 파일을 클릭 하면 심사 할 논문 정보를 확인할 수 있습니다.
2. 해당 논문에 대해서 심사를 하려면 "Review" 버튼을 클릭합니다.
3. 정해진 심사기간 이내에 심사를 하셔야 하며, 심사결과 제출 전에는 언제든지 심사하실 수 있습니다. (단, 심사 결과 제출시에는 수정이 불가능합니다.)
4. 심사 결과 상태를 확인할 수 있습니다.

Manuscripts for Reviewer



논문 심사하기

1. 심사 할 논문파일을 클릭하여 확인 후 심사합니다.(PDF 파일)
2. Recommendation을 체크합니다.
3. 평가표를 작성합니다. (1차 심사시에만 작성)
4. 저자 지적사항 및 편집위원장에게 보내는 글을 작성합니다.
5. "Submit" 버튼은 제출 완료입니다.(심사기간이 남아 있어도 수정할 수 없습니다.)
"Temporary Save" 버튼은 임시저장 입니다. 저장 후 심사기간 내에 제출하시면 됩니다.

Manuscripts for Reviewers

1st Reviewed | Review period : 2014.10.06 ~ 2014.10.20 | Manuscript ID : JRPR-14-002

Type of Manuscript: Original research
Title: Title Test

Manuscript Files
Original file: [File Download : JRPR_20140002_0.pdf](#)  Adobe Reader [DOWNLOAD](#) 

Review Result
Response note

Recommendation
 Accept Minor revision Major revision Reject

PRIORITY	Lower 50%	Top 50%	Top 25%	Top 10%
1) Originality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2) Scientific Importance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3) Experimental design	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4) Adequacy of methods	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5) Brevity and clarity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6) Overall priority for publication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7) Potential if adequately revised	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Review Comments

Comments to Authors

You can attach your comments :

<input type="text"/>	찾아보기...
<input type="text"/>	찾아보기...
<input type="text"/>	찾아보기...

Comments to Editors

Reviewer Center

Manuscripts in Revision

“Manuscript in Revision” 메뉴를 클릭하면 심사 결과를 확인할 수 있습니다.

Reviewer Main Menu

Reviewer Main

- 0 [Awaiting Review Agreement](#)
- 0 [Manuscripts for Review](#)
- 1 [Manuscripts in Revision](#)**
- 0 [Manuscripts with Results](#)

Reviewer Resources

It shows the most recent five e-mails about your submission. To remove an e-mail from this list, click the delete link

Awaiting Review Agreement + MORE

Manuscript ID	Title	Type of Manuscript	Invitation Date	Agreement
No Data.				

Manuscripts in Revision

Manuscript ID	Title	Type of Manuscript	Status & Review	My Result	Merge Result
M2-14-002	Title Test	Original research	Under 1st Review	1st - Minor revision	
A_JRPR_20140002_0.pdf			Completed		1st : Minor revision

Reviewer Center

Manuscripts in Revision

[본인 심사결과 확인](#)

“My Result”를 클릭하면 본인의 심사결과를 확인할 수 있습니다. (2차, 3차도 동일)

Manuscripts in Revision

Manuscript ID	Title	Type of Manuscript	Status & Review	My Result	Merge Result
M2-14-002 A_JRPR_20140002_0.pdf	Title Test	Original research	Under 1st Review Completed	1st - Minor revision	1st : Minor revision

Review Result

1st Review Date of submission of review opinion : 2014.10.21
Date of deadline for review opinion : 2014.11.04

Manuscript ID	M2-14-002
Review Count	1st
Reviewer	Younsang Cho
Type of Manuscript	Original research
Title	Title Test
Author's Opinion	

PRIORITY	Lower 50%	Top 50%	Top 25%	Top 10%
1) Originality	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
2) Scientific Importance	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
3) Experimental design	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
4) Adequacy of methods	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
5) Brevity and clarity	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
6) Overall priority for publication	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
7) Potential if adequately revised	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Recommendation **Minor revision**

Comments to Authors

test

Attached file

Comments to Editor

test

Reviewer Center

Manuscripts in Revision

[최종 심사결과 확인](#)

“Merge Result” 버튼을 클릭하면 편집위원장의 최종 심사결과 및 전체 심사평을 확인할 수 있습니다.

Manuscripts in Revision

Manuscript ID	Title	Type of Manuscript	Status & Review	My Result	Merge Result
M2-14-002	Title Test	Original research	Under 1st Review Completed	1st - Minor revision	1st : Minor revision
A_JRPR_20140002_0.pdf					

Merge Result

[Review](#) Manuscript ID : M2 -14-002

Review Count	1st
Send Date	06-Oct-2014
Recommendation	Minor revision
Comments to Authors (Editorial Office)	통합심사내용 test

Reviewer's Comments

Reviewer 1 test

[Print](#) [Close](#)

Reviewer Center

Manuscripts with Decision

심사가 완료된 논문 목록 및 심사 결과를 확인할 수 있습니다.

Reviewer Main Menu

Reviewer Main

- 0 [Awaiting Review Agreement](#)
- 0 [Manuscripts for Review](#)
- 0 [Manuscripts in Revision](#)
- 1 [Manuscripts with Decision](#)

Reviewer Resources

It shows the most recent five e-mails about your submission. To remove an e-mail from this list, click the delete link.

Awaiting Review Agreement ▶ MORE

Manuscript ID	Title	Type of Manuscript	Invitation Date	Agreement
No Data.				



Manuscripts with Decision

Manuscript ID	Title	Type of Manuscript	Status & Review	My Result	Merge Result
JRPR-14-002	Title Test	Original research	Accepted	1st - Minor revision	1st : Minor revision
A_JRPR_20140002_0.pdf					2nd : Accept

Thank you